



August 2024

St. Martins & District Chamber of Commerce **Board Meeting Agenda**

1. Call to Order/Opening 7:34 pm
2. Roll call/Attendance ; Jules Hare, Bev Dallon, Jordan Jamison, Elaine Shannon, Wendy Grozik Absent; Dwayne Snell
3. Approval of agenda ; Jules first and Bev second
4. Address or proposals from the Community ;
 - 4.1. Envision to meet with members in the near future to share what they do and how they benefit the Village.
5. Address or proposals from Chamber Members ;
 - 5.1. Signage at East end of Fundy Trail Provincial Park (*TABLED*)
 - 5.1.1. Total cost for two signs = \$565.43 (not including labour or mileage).
 - Is it going on pvt property or public land? Does have to be legal/no liability.
 - Will the municipality cost-share?
 - 5.2. “As a member, I don’t know where my membership money goes”
6. Staff reports
 - 6.1. Membership update ; Use current email list for updates Elaine First
Seconded by Jules
 - 6.2. Night Market update ; 40 vendors, \$397.00 net revenue, OHW \$47.00 for 10% of proceeds. Next year earlier in the week so we will have a rain location. Vendors said they had great sales. Attendees , lots. Jules First
Wendy Seconded
 - 6.3. Bursary update ;
Karrin Vautour \$500 Jennifer Huttges Bursary Recipient,
Aiden Leblanc \$350.00 St Martins and District Chamber Bursary Recipient
Bev First and Jules seconded.
 - 6.4. Financial Update ; Bank Account, outstanding expenses . Jules First and
Bev seconded
 - 6.4.1. Elaine and Wendy are now the only signing authorities.

- 6.4.2. Bank balances:
 - 6.4.2.1. Chequing: \$9280.78
 - 6.4.2.2. Savings (J. Huttges Bursary): \$2489.35
- 6.4.3. Outstanding
 - 6.4.3.1. Elaine: \$166.76
 - 6.4.3.2. Jordan: \$91.94
 - 6.4.3.3. Jules: \$215.05
 - 6.4.3.4. Chamber Bursary recipient: \$350.00

7. Old business

- 7.1. Speaker Series ; Free for Members, \$30.00 for non-members . Eventbrite perhaps for registration.
September 19, possible Location Museum, Stephane Picard: Dark Skies or Astro Tourism in St. Martins. Possibly wrap this into a ANNUAL General Meeting? Also present updated bylaws.
October 10 , Community Center , Envision,
October 24 , TBD
- 7.2. Jules access to email for updating communication - ASAP, Jordan can you facilitate this.
Jordan will try.
How hard would it be to update and point people in the direction of a new email?
How much would it cost?
- 7.3. Section 33 of the Bylaws - change AGM date to within the fiscal year for more flexibility in meeting times.
Bylaws , do they need a general updating . All Board members are to review bylaws and make suggestions on any changes. Located in the resources folder. Update roles
- 7.4. Business card with logo and QR code to facebook -
- 7.5. Chamber window stickers - check with Amy

8. New business

- 8.1 New Board Members. Jan/Feb ads for new board members for March 2025 AGM elections .
Include position availability.
Position description.
- 8.2 Next initiative for Board ; Monthly email newsletter/Facebook to members with relevant business information, email to new members with information packet, Spring refresher re: Employment Standards . We need some strategy around this. Share strategy. Private messages to specific groups and people.

8.4 Fall Night Market - Saturday, October 5th.

Jord, email possible Rising Tide committee with information and invite.

9. Next meetings

9.1. Board of Directors: Wednesday, September 11

9.2. General membership meeting: Thursday, September 19

10. Adjournment Jordan First, Elaine Second