

MEETING MINUTES

St. Martins & District Chamber of Commerce

Board of Directors Meeting

Jan. 20, 2025

Location: Zoom



- 1. Call to Order/Opening**
6:45pm (Jordan)
- 2. Roll call/Attendance**
Elaine Shannon, Jules Hare, Wendy Grozik, Bev Dallon, Jordan Jamison
- 3. Approval of agenda**
Jules first, Elaine second.
- 4. Address or proposals from the Community**
 - 4.1. None
- 5. Address or proposals from Chamber Members**
 - 5.1. None
- 6. Staff reports**
 - 6.1. Membership update: Jord - Fees were sent to Chamber general email which is not actually set up for auto-deposit. All have bounced back. Fees should be sent to the Treasurer email. JOIN NOW page needs to be changed to reflect sending the fee to the Treasurer's email.
 - 6.2. Financial update:
Chequing account = ~\$9200.00
Savings account = N/A
 - 6.3. Christmas Party: No invoices from participants/Owing to:
The Caves Restaurant
Old Molly's Bar
Fundy-St. Martins (room rental)
Bev Dallon
Jord Jamison
- 7. Old business**
 - 7.1. Update on Dark Sky Initiative
Dec 2024: Dark Sky Initiative was presented to Mayor and Council at

December Meeting of the Whole. A Letter of Support and Initiative summary was created and submitted to Council by Stephane Picard (Cliff Valley Astronomy).

Jan 16, 2025: Elaine, Jordan, and Stephane met Andrew F. and Marianne L. from Fundy-St. Martins. What the landscape of policies/by-laws looks like. How the community already qualifies for Dark Sky International certification. Outlined minimal needed work from the council. The Chamber/Chamber sub-committee (created in new year perhaps) can own the initiative. The Council will support the initiative, but does not want to have heavy input.

Realistic timeline to get the certification: 12-18 months.

Next steps: Contact Yarmouth to see why they chose policies over by-laws. Check by-law/policy outline with Fundy RSC planners.

- 7.2. EI hours in Fundy-St. Martins vs Ei hours in Alma
 - 7.2.1. More information needs to go out to businesses. Do businesses want this?
 - 7.2.2. Hours needed for EI: St. Martins = 665, Alma = 560.
 - 7.2.3. We could ask in email? Social media posts? SURVEY.
- 7.3. By-law changes from Sept. AGM.
 - 7.3.1. Re-write scanned copy of by-laws. Implement changes.
- 7.4. Speaker Series for 2025:
(At the Dec AGM) Members were interested in learning about how to use AI with their business, accounting, and more.
Look at setting up Spring talks.

8. New business

- 8.1. Email to members:
 - 2024 "wins"
 - Minutes from Holiday Social
 - Upcoming Winterfest
 - Upcoming Board of Director elections (Terms up for 4 Board of Directors: Jules, Dwayne, Bev, Jord)(Elections for President, Dir. of Communications, Dir. of Membership, Dir. of Events and Outreach).
 - Link to new survey (EI and Speaker Series)
 - Update on Dark Sky Initiative (blurb)
Make sure to email new members!
Put on social media as well!

8.2. Chamber email
- Leave until the new Board comes in?

8.3. What does a new Board (March 2025) need?
- Wix passwords
- Bank account # and passwords
- Treasurer email
- Post office box key
- Cheques
- (New) email information
- G-Drive ownership

9. **Next meetings:**

9.1. Board meeting: February 24 @ 6:30pm

10. **Adjournment:**

8:09pm (Jordan)